

**BOARD OF SELECTMEN  
SPECIAL MEETING MINUTES - APRIL 23, 2012**



6:30 p.m. - Algonquin High School, 79 Bartlett Street, Northborough, MA

**MEMBERS PRESENT:** Jeff Amberson, Chairman  
Dawn Rand, Vice Chairman  
Leslie Rutan, Clerk  
William Pantazis  
Aaron Hutchins

**OTHERS:** John Coderre, Town Administrator  
Kimberly Hood, Assistant Town Administrator  
Diane Wackell, Executive Assistant  
June Hubbard-Ward, Finance Director  
Jason Little, Town Accountant  
Attorney Kay Doyle, Kopelman & Paige

**APPROVAL OF MINUTES – APRIL 9, 2012 REGULAR MEETING**

Selectman Pantazis moved the Board vote to approve the meeting minutes of the April 9, 2012 regular meeting as submitted, Selectman Hutchins seconded the motion: all members voted in favor.

**APPROVAL/EXECUTION OF BOND ANTICIPATION NOTES**

Finance Director June Hubbard Ward was present to request the Board's approval of Bond Anticipation Notes in the amount of \$1,603,700 for various capital items that were approved at the 2006, 2009, 2010 and 2011 Annual Town Meetings as follows:

- |  |           |
|--|-----------|
| • Fire Department Ladder Truck           | \$525,000 |
| • DPW Equipment                          | 292,600   |
| • Middle School Roof                     | 267,750   |
| • CPA Green Street Land Acquisition      | 223,000   |
| • Brigham Street Water Treatment Project | 223,370   |
| • School Equipment                       | 61,980    |

Selectman Rutan moved the Board vote to approve and execute Bond Anticipation Notes in the amount of \$1,603,700 as presented by Finance Director June Hubbard-Ward; Selectman Pantazis seconded the motion; all members voted in favor.

**TOWN MEETING PREPARATION**

The Board briefly discussed last minute details for the Annual Town Meeting.

**ADJOURNMENT**

Selectman Hutchins moved the Board vote to adjourn; Selectman Rutan seconded the motion; all members voted in favor.

Meeting adjourned at 6:45 p.m.

Respectfully submitted,

Diane M. Wackell  
Executive Assistant  
to the Board of Selectmen

Documents used during meeting:

1. April 23, 2012 Meeting Agenda.
2. April 9, 2012 Meeting Minutes.
3. Information Packet – Bond Anticipation Notes.